

How to Write a Research Proposal Planning Worksheet

Assignment and Scope

- Copy the exact prompt and task verb

- Record the required length, source types, and citation style

- Define the focused question or purpose

Research and Planning

- Establish the gap

- Write the question

- Design the method

- Plan ethics and feasibility

Evidence and Quality

- The gap is supported

- The method answers the question

- Sampling and analysis are clear

- Ethics are addressed

- The contribution is realistic

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Final Submission

- Verify every factual claim and citation

- Check links, headings, images, and PDF download

- Open the final uploaded file before submitting
