

How to Write a Thesis Statement Planning Worksheet

Prompt and Requirements

- Copy the exact prompt or task verb

- Record the word or character limit

- List every required question or criterion

Core Planning

- Decode the task

- Ask a focused question

- Write the answer

- Test and revise

Evidence and Specificity

- List the strongest evidence available

- Write what the evidence demonstrates

- Identify the most important limitation or qualification

Final Quality Check

- The thesis answers the prompt

- Scope fits the evidence

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- The relationship is clear

- Qualification is accurate

- Body paragraphs develop the claim

Submission

- Confirm placement and formatting

- Compare the final thesis with the completed body

- Save the final reviewed file
